



AIMS

African Institute for
Mathematical Sciences
RESEARCH

AIMS Small Research Grants in Climate Change Science

Terms of Reference for Collaborating Institutions and Collaborators

Introduction

This document describes the terms of reference for collaborating institutions and collaborators of applicants to the AIMS Small Research Grants Program in Climate Change Science. The objectives of the Program are to provide funding:

- ❖ to support the development of early career African academics of postdoctoral standing (or equivalent) who are seeking to establish an independent research/professional career in the climate change science discipline or the mathematical sciences with applications in climate change;
- ❖ for new and innovative, cutting-edge projects including industry-led, community-, and policy-driven projects in climate change science that make substantive use of mathematical concepts;
- ❖ to support proof-of-concept or pilot projects that are geared towards addressing a well-defined climate change challenge in Africa;
- ❖ for projects that will promote uptake of climate change science research-based outputs/results for the benefit of countries in Africa and the world at large; and
- ❖ to increase intra- and inter-continental interactions between AIMS Centres of Excellence and other institutions.

This Small Research Grants Program in Climate Change Science is made possible by a grant from the International Development Research Centre, Ottawa, Canada, www.idrc.ca, and financial support from the Government of Canada provided through Global Affairs Canada (GAC), www.international.gc.ca under the Mathematical Sciences for Climate Change Resilience program administered by the AIMS Global Secretariat, www.nexteinstein.org.

Information about the Program is available at: <https://www.nexteinstein.org/research/call-for-apps-sm-research-grants/>.

Definitions

Henceforth:



- ❖ The word “collaborator” will refer to project partners, the applicant’s home institution, the host institution or other persons and institutions/organizations that will provide direct or indirect support to the applicant.
- ❖ The word “home institution” will refer to an applicant’s current work environment at the time of applying for this grant. If the home institution is outside of Africa, the applicant has to work from a host institution in Africa.
- ❖ The word “host institution” will refer to the work environment where an applicant elects to execute her/his project which is different from the home institution. Host institutions must be based in Africa.
- ❖ The word “institution” will refer to the place where the applicant is currently based or elects to execute their project.
- ❖ The word “Grantee” will refer to an applicant who has been selected for this award.
- ❖ The word “AIMS” will refer to the Global Network of AIMS.

Requirements and Responsibilities

- ❖ Collaborating institutions in the project could be of a public, private, semi-public or semi-private nature.
- ❖ The collaborating institutions should be willing and able to provide adequate support to the applicant. This support could also be of a financial nature for the effective execution of the project.
- ❖ Academic collaborators must hold a supervisory and/or independent position at the collaborating institution.
- ❖ The (academic) collaborator(s) must have significant experience in the topic or the subject matter.
- ❖ The collaborator(s) must be available at the institution for the duration of the Grantee’s tenure.
- ❖ Where applicable, the home institution must be able to provide the Grantee time to travel to the host institution to execute their project. This should not affect any existing employment contracts and remuneration between the Grantee and the home institution.
- ❖ The collaborator(s) will cooperate with administrators at the collaborating institution to provide the Grantee with logistical and technical support to enable the Grantee to take up the Grant. Such support may be in the form of writing visa letters or providing office space and access to computing and library resources.
- ❖ The collaborator(s) will provide other reasonable forms of assistance necessary for the execution of the project.
- ❖ The collaborator(s) will cooperate with the Grantee to provide AIMS-NEI with quarterly reports of his or her progress. A reporting template will be provided for this purpose.



- ❖ Upon request, the collaborator(s) will provide to AIMS-NEI a confidential, objective assessment of the Grantee's progress, separate from the quarterly reports mentioned above.
- ❖ The collaborating institution will cover any institutional overheads or indirect costs incidental to the Grantee's tenure, and will not charge the Grantee or AIMS-NEI for those costs.
- ❖ The collaborating institution may elect to appoint the Grantee to a full time position as they see fit and if the need arises. However, the Grantee is still expected to complete their projects and comply with the ToR for Grantees.
- ❖ Projects involving human and/or animal subjects shall adhere to the highest applicable ethical standards. The Grantee is expected to request and receive permission from their collaborating institutions and share the approvals with AIMS-NEI for final validation before embarking on such projects.
- ❖ Project results must be promptly disseminate through international, peer-reviewed journals; conference presentations; and other appropriate mechanisms.
- ❖ All collaborating institutions including AIMS, IDRC, GAC, and the government of Canada should be duly acknowledged in all communications (publications, presentations, etc.) concerning work done by the Grantee. Publications should carry the following acknowledgement: "This work was carried out with the aid of a grant from the International Development Research Centre, Ottawa, Canada, www.idrc.ca, and with financial support from the Government of Canada, provided through Global Affairs Canada (GAC), www.international.gc.ca under the framework of the Mathematical Sciences for Climate Change Resilience (MS4CR) program administered by AIMS-NEI, www.nexteinstein.org.
- ❖ All books and journal articles resulting from the Grantee's work should be made freely available to the public, in post-print form, within 12 months of the initial publication date. All other project outputs should be sent to AIMS for submission to an appropriate open access repository.
- ❖ All project collaborators must respect existing intellectual property rights. In addition, the Grantee shall immediately report to AIMS any patentable output resulting or anticipated from his/her work. S/he shall not license, or otherwise assign the rights to, such outputs without written permission from AIMS-NEI.
- ❖ The funds provided to the Grantee could be 'matched' by the collaborating institutions as they see fit, and based on the project's financial gaps.
- ❖ The collaborating institutions release AIMS-NEI and her supporters from all liability for any injury or other type of harm that the Grantee or their dependents may suffer during the grantee period.



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- ❖ The host institution will notify AIMS-NEI of any changes to the Grantee's circumstances that could affect their continued eligibility for the grant using this email address ms4cr-smallgrants@nexteinstein.org.

Signatures

This document must be signed by both the collaborator and a designated representative of the collaborating institution. Separate forms can be signed by different institutions. The applicant must indicate their affiliation to this institution with respect to this grant.

To be completed by the applicant

Institutional affiliation Choose an item.

Representative of the above collaborating institution

Names:

Signature:

Name of Institution:

Date:

Position:

Collaborator in the above institution

Names:

Signature:

Position:

Date:
