



AIMS

African Institute for
Mathematical Sciences
NEXT EINSTEIN INITIATIVE

The Secretariat
District Gasabo, Secteur Kacyiru
Cellule Kamatamu Rue KG590 ST
Kigali, Rwanda

A Career Opportunity to advance our work transforming Africa through innovative scientific training, technical advances and breakthrough discoveries!

In keeping with our mission to enable Africa's brightest students to flourish, at AIMS we are equally dedicated to fostering an environment in which we enable and challenge our internal talent to flourish to their fullest capacity as we strive to generate The Next Einstein!

We need your passion, knowledge and expertise to be our next...

Information Technology (IT) Manager

The Centre's IT infrastructure provides a powerful foundation to the 24-hour learning environment which supports the AIMS academic model. In this established role, you will ensure the continuity of a fully operational platform with both proactive and responsive service to students, faculty and staff members alike to enable optimal performance.

Within the existing AIMS-NEI IT framework, you will ensure ongoing planning for upgrades and day-to-day requirements to manage the Centre's IT system for a growing user base of students, staff and visiting faculty and professionals to include and not limited to: computer procurement and installation, network administration, Internet access and security, telephone services, sourcing and managing the use of licensed and open-source software and other electronic functions to be specified from time to time.

In addition, you will collaborate with academic partners, in Rwanda and internationally, to develop and share best practices to enhance and leverage the AIMS-NEI IT platform, manage and monitor the IT budget, bringing forward opportunities/recommendations to inform management decisions, and with designated network colleagues, develop and maintain the Centre's web site.

This is a full-time opportunity and will be based in Biriwa, Ghana.

Do you have what we need?

- Masters' degree in computer science/engineering or related discipline
- Extensive experience of the Linux applications and development environment
- Minimum 3 years in a similar position
- Relevant IT experience including good knowledge of desktop applications (Microsoft Office Suite), networking (LAN/WAN) and internet applications/tools (Dropbox, Skype, Gmail, etc.)
- Systems security administration experience
- Strong systems, network and application design background
- Excellent interpersonal and communication skills with an innate ability to simplify complex information
- Logical analytical skills with an ability to think and problem solve independently
- Flexible to adapt to an evolving environment
- Fluent English language skills, essential (reading, writing and verbal)



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- Experience working with an international NGO, an asset
- Available for limited travel within and potentially out of Ghana
- Available to respond to organizational demands outside of normal business hours, evenings and weekends

Are you ready to be a part of the transformation?

Submit your letter of motivation, including salary expectations together with a detailed CV to: careers@nexteinstein.org **(Please quote "IT Manager GHA_Internal" in the subject line). Applications will be accepted until February 28, 2019.**

Once your application is reviewed, you will be notified via e-mail of next steps in the process. From time to time, and as circumstances change within the organization, AIMS may elect to accelerate, extend or discontinue the selection process. As such, AIMS reserves the right not to make an appointment at its sole discretion.

AIMS-NEI is an equal opportunity employer.